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Healthwatch Hackney Board meeting minutes

Wednesday 27 May 2015, 5:30-7:00

Present: Paul Fleming (Chair); Malcolm Alexander (MA); Ann Sanders (AS); Becky Seale (BS); Michael Vidal (MV);

In attendance: Amanda Elliot (AE); Liz Hughes (LH); Sukleka Hassan (SH); Jon Williams (volunteer)

Members of the Public: None

Apologies: Anthonia Onigbode (AO); Kully Kaur-Ballaghan (KKB);

PART ONE: IN-HOUSE BUSINESS			
	Agenda item		Actions
1.	Welcome, apologies, conflicts of interest	Declaration of interest: BS co-designed designed King's Fund PPI training programme recently provided to Hackney reps by CCG	
2.	Minutes of previous meeting matters arising	Draft minutes to be circulated five days after board meeting so board can see actions at earliest opportunity CIC insurance: Dianne Barnham has arranged this	Minutes taker to Include year in date on minutes Minute taker to circulate draft minutes 5 days after board meetings LH send to budget to AS DB to circulate insurance LH to write protocol for dealing with press
PART TWO: OUTCOMES AND ACHIEVEMENTS			
	Agenda item		Actions
3.	Update on work done	Evaluation report 2014-15: Tabled at meeting. Can be used as basis for Annual Report	Board members to read and feedback by email after meeting by

		<p>Update on Work Done/current contracts:</p> <p>Enter and View: need to develop process for making, tracking and pursuing recommendations from E&V (eg raising with Sheila Adam at Homerton Hospital)</p> <p>Agreed enter and view visits to be completed by early July. Agree new batch of visits at September meeting</p> <p>Annual Report - new guidance on report. Deadline is end of June. Report should be written with external audience in mind and provide case for seeking more funding from council. Paul to sign off as deadline falls outside next HWH board meeting</p>	<p>4 June</p> <p>JW to finish evaluation</p> <p>LH to add outcomes column to Work Done</p>
4.	Chair's report	<p>CCG reporting that there is no evidence that HUH cannot cope with patients from Barts going to the hospital</p> <p>Alwen Williams from the NHS Trust Development Authority has been appointed interim chief executive of Barts</p>	<p>PF to clarify with Health and Wellbeing board what is going to be discussed at 4 closed meetings</p>
5.	<p>Feedback from Trustees on other HWH activities</p> <p>Update from Michael Vidal</p> <p>Update from Malcolm Alexander</p>	<p>Board accepted MV's recommendations on HWH position on ELFT plans for functional health wards for older people and non Maternity Services at next Health Scrutiny meeting</p> <p>Median Road: MV said he pulled together dossier or documentation which explains background to the decision</p> <p>Reps are in negotiation with AD of commissioning on including public involvement principal in TOR for</p>	<p>AE to accompany MV to next Health scrutiny meeting</p> <p>LH to write to CQC to ask why we not invited to the summit</p>

		integrated care board	
		Agreed for HWH to continue to press for social care to have PPI parity with CCG process	
6.	Feedback from HWH subcommittees - Finance sub-committee	Finance sub-committee report should have itemised income and expenditure and be actualized plus forecast for the remainder of the year JD and post of patient support group co-ordinator accepted	
PART THREE: STRATEGIC ISSUES			
7.	Priority Setting Priorities for 15/16 and for 16/17 or 16/18?	Priorities agreed subject to rewording of priority relating to impact of cuts and changes in adult social care Priorities for 15/16 should be reviewed in September against a robust process and to planning to start for priorities for 16/17 and beyond Data behind the priority options needs to be more robust/visible	KKB and BS to advise on data analysis before options are put to the Board
8.	Representation Reps, sub-groups, long term role of Chair, requirements and priorities	There was a discussion about potential structures and need to recruit more board members over next 3-4 months <i>[Liz not sure if there were any actions or agreements related to this item]</i>	
9.	Any Other Business	The board met in private for a short discussion about handover plans and appointment of director	