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Designation: For Approval	

## Healthwatch Hackney Board meeting minutes

Wednesday 25 November 2015, 5:30 - 7:30

**Present:** Paul Fleming (Chair); Malcolm Alexander (MA); Ann Sanders (AS); Kully Kaul-Ballagan (KB); Michael Vidal (MV)

**In attendance:** Jon Williams (JW); Amanda Elliot (AE), Liya Takie (LT) (minutes);

**Apologies:** Anthonia Onigbode (AO); Becky Seale (BS)

PART ONE: IN-HOUSE BUSINESS		
	Agenda item	Actions
1.	<p><b>Welcome, apologies, conflicts of interest</b></p>	<p>Apologies received from <b>AO</b> and <b>BS</b></p> <p><b>MV</b> has been recruited as a community reporter for the NHS Improving Quality (NHS IQ) agency</p> <p><b>JW</b> to provide Key Dates sheet at next board</p>
2.	<p><b>Minutes of previous meeting matters arising</b></p>	<p>Minutes of last meeting approved</p> <p><b>Matters arising:</b></p> <p><b>JW</b> highlighted large amount of information HWH is providing Public Health</p> <p><b>LBH</b> HWH contract monitoring visit taking place <b>Tuesday 1 December</b>. <b>JW</b> completing business case for visit</p> <p>HWH received thanks and appreciation for our contribution (E&amp;V reports and presentation) to November recent Health Scrutiny inquiry</p> <p><b>JW &amp; MV</b> to arrange budget meeting with <b>LBH</b> in <b>Jan</b></p> <p><b>JW &amp; AE</b> to attend <b>December 7</b> Health Scrutiny</p>
PART TWO: OUTCOMES AND ACHIEVEMENTS		
	Agenda item	Actions

3.	<b>Update on work done</b>	<p>Board noted quantity of work undertaken and ongoing. Chair thanked Jon and staff team for hard work</p> <p><b>Income generation</b> £30,000 HWH/youth ambassador/sexual health public health bid reached final approval stage</p> <p><b>Pharmacies</b> Close to agreement with Local Pharmacy Committee (LPC) on work to collect residents' views in pharmacies.</p> <p><b>Hospital/trust quality accounts</b> These all require formal response from HWH around June 2016</p> <p>London Ambulance Service (LAS) and Sickle Cell Society joint recommendation to CCG to enable for patient to experience sickle cell crisis to have plans agreed by GPs and hospital clinical teams and connected to the LAS despatch system</p> <p>Lola Diyalou has been appointed as co-ordinator of Homerton discharge group to replace Maria</p> <p>One Hackney patient experience report close to sign off</p>	<p><b>JW</b> to remove out of date sickle cell bid from report</p> <p><b>JW</b> to submit formal request with LPC to for CCG to fund defibrillators in pharmacies</p> <p><b>JW/AE</b> to produce proactive quality recommendations in April/May before quality reports are circulated</p> <p><b>AE</b> to add recommendation to Sickle Cell E&amp;V report if sickle cell support group happy</p> <p><b>JW</b> to circulate report</p>
4.	<b>Signposting and Comments</b>	Reports were presented	
5.	<b>Chair's report</b>	PF presented brief verbal report on devolution activity- JW has attended most boards and meetings in last couple of months	

6.	<p><b>Feedback from directors on other HWH activities</b></p> <p><b>Update from Michael Vidal</b></p>	<p><b>MA</b> presented update from the Homerton Hospital patient safety committee</p> <ul style="list-style-type: none"> <li>• patient safety issues arising from hospital failing to accessing patient details of previous A&amp;E attendances</li> <li>• Recent alleged assault at Mary Seacole Nursing Home in Patient Safety Report</li> </ul> <p><b>MV</b> presented updates from CCG PPI, CCG Primary Care Quality Board, CCG board and CHUSHE clinical risk and governance meetings</p>	<p><b>AE</b> to add reference and recommendation in MS E&amp;V report</p>
7.	<p><b>Quarterly budget update from Finance sub-committee</b></p>	<p>No issues raised</p>	
<b>PART THREE: STRATEGIC ISSUES</b>			
8.	<p><b>Business Planning</b></p>	<p><b>Devolution</b>  JW and PF outlined current Health and Wellbeing board work on devolution pilot and circulated HWH Statement of Commitment</p> <p>After a discussion, the Board approved Chair's actions to date on devolution</p> <p>HWH to develop a detailed critique once pilot details are clearer</p> <p><b>Risk Register</b>  There may be a need to review risk measure on workload (No 17)</p> <p><b>Away day</b>  Date and venue still to be confirmed but board agreed to have a facilitator</p>	<p><b>JW/AE</b> to produce continuously updating critique of of devolution</p> <p><b>JW</b> to change date of away day to Jan 2016 on risk register</p>
10.	<p><b>Any other Business</b></p>	<p>Dates for 2016 board and finance committee meetings agreed</p> <p>Safeguarding policy approved and adopted</p>	